

AGENDA FOR
BOARD OF SCHOOL TRUSTEES
REGULAR MEETING

Elkhart Community Schools
Elkhart, Indiana

July 12, 2016

CALENDAR

Jul	12	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jul	12	Immediately following	Executive Session, J.C. Rice Educational Services Center
Jul	12	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	19	7:00 a.m.	Public Work Session, J.C. Rice Educational Services Center
Jul	26	5:30 p.m.	Public Work Session, J.C. Rice Educational Services Center
Jul	26	Immediately following	Executive Session, J.C. Rice Educational Services Center
Jul	26	7:00 p.m.	Regular Board Meeting, J.C. Rice Educational Services Center
Jul	26	Immediately following	Executive Session, J.C. Rice Educational Services Center

A. CALL TO ORDER/PLEDGE

B. INVITATION TO SPEAK PROTOCOL

C. Gift Acceptance - The administration recommends Board acceptance with appreciation recent donations made to the Elkhart Community Schools.

D. MINUTES -

June 28, 2016 – Public Work Session

June 28, 2016 – Regular Board Meeting

June 29, 2016 – Public Work Session/Community Meeting

E. TREASURER'S REPORT

Consideration of Claims

Appointment of Treasurer and Deputy Treasurer – Kevin Scott began July 1, 2016 as Treasurer and Tracey Bolin has served a Deputy Treasurer since September 1, 2014.

Resolution – The Business Office requests Board approval of a resolution for the financing of Beardsley School Improvements.

Textbook Rental Fees – The Business Offices recommends Board approval of textbook rental fees for the 2016-2017 school year.

School Auction - The Business Office requests permission to conduct a school auction.

Fundraisers - The Business Office recommends Board approval of proposed school fundraisers in accordance with Board Policy.

F. UNFINISHED BUSINESS

Board Policy BHD – Board Member Compensation, Insurance and Expenses - The administration recommends approval of the proposed revisions to Board Policy BHD – Board Member Compensation, Insurance and Expenses, with the requested change from the initial presentation at the Board’s June 28th regular meeting.

G. NEW BUSINESS

Grant Confirmation – The administration seeks Board confirmation of a grant submitted to the Indiana Department of Education for Federal Part B Special Education Part 1 Fund Grant from Elkhart Community Schools.

Trip Requests - The administration seeks Board approval of trip requests.

Residential Services Agreement – The administration recommends Board approval of continued alternative residential services for an Elkhart Community Schools’ student.

H. PERSONNEL

Conference Leaves - It is recommended the Board grant conference leave requests in accordance with Board Policy to staff members as recommended by the administration.

Certified and Classified Staff - See the report and recommendations of the administration.

I. INFORMATION AND PROPOSALS

From Audience

From Superintendent and Staff

From Board

J. ADJOURNMENT



ELKHART CENTRAL HIGH SCHOOL

ONE BLAZER BOULEVARD • ELKHART, IN 46516
PHONE: 574-295-4700



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

DATE: June 15, 2016
TO: Dr. Rob Haworth
Board of School Trustees
FROM: Frank Serge *FS*
RE: Donation Approval

We are requesting approval to accept a donation from the Class of 2016. The Class of 2016 is donating their remaining extra curricular funds, \$5,865.35, to the ECHS Stadium Entrance Fund. The Stadium Entrance Fund will be used for the update of Rice Field.

I am requesting approval from the Board of School Trustees to accept this donation and that an appropriate letter of acknowledgement and appreciation is sent to:

ECHS Class of 2016
Attn: Patty Pletcher
One Blazer Blvd
Elkhart IN 46516



ELKHART COMMUNITY SCHOOLS



J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

TO: BOARD OF SCHOOL TRUSTEES
FROM: PAM MELCHER
DATE: JUNE 29, 2016

SUBJECT: GIFT ACCEPTANCE

I am requesting approval from the Board of School Trustees to accept a \$200.00 donation from the VFW Men's Auxiliary at 1519 West Bristol Street, Elkhart IN 46514-1616 for the Summer Feeding Program.

I am requesting an appropriate letter of acknowledgement and appreciation be sent.



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

TO: BOARD OF SCHOOL TRUSTEES
FROM: ROB HAWORTH *RH*
DATE: JUNE 30, 2016

SUBJECT: GIFT ACCEPTANCE

I am requesting approval from the Board of School Trustees to accept these monetary donations for the Central and Memorial High School Project Y Celebration on May 24, 2016:

Himco	\$1,500.00
Borden Waste Away	\$1,500.00

Thank you letters have been sent.

MINUTES OF THE
PUBLIC WORK SESSION
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 28, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – 5:30 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

ECS Personnel Present:

Tony England
Doug Hasler
Rob Haworth
Dawn McGrath

Jamie Snyder
Kevin Scott
Doug Thorne
Beth Williams
Bob Woods

The Board heard from Jamie Snyder, Director of Safety, Security and Risk Management, following up on the Safety Security Plan; Dawn McGrath, Deputy Superintendent and Beth Williams, Supervisor of Federal Programs, reviewed the Title budgets; Kevin Scott, Chief Financial Officer, reviewed the 2016-2017 budget; and agenda items for the regular Board meeting.

Topics
Discussed

The meeting adjourned at approximately 6:30 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

MINUTES
OF THE REGULAR MEETING
OF THE BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana
June 28, 2016

J. C. Rice Educational Services Center, 2720 California Rd, Elkhart – at 7:00 p.m.

Place/Time

Board Members Present:	Glenn L. Duncan Susan C. Daiber Karen S. Carter	Carolyn R. Morris Dorisanne H. Nielsen Jeri E. Stahr Douglas K. Weaver
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Roll Call

President Glenn Duncan called the regular meeting of the Board of School Trustees to order. The pledge of allegiance was recited.

Call to Order

Mr. Duncan discussed the invitation to speak protocol.

Protocol

By unanimous action, the Board accepted with appreciation the following donations made to Elkhart Community Schools (ECS): a 2001 Honda Insight truck valued at \$1,575.00 from Francis Shembab to be used in the automotive services technology and automotive refinishing/collision repair classes at the Elkhart Area Career Center (EACC); \$810.00 from VFW Post 88 Ladies Auxiliary for the Summer Feeding Program; and \$500.00 each from Forest River and KIB Electronics to Elkhart Memorial High School’s athletic department for the volleyball program. These donations will go towards lodging, food, and transportation costs for varsity overnight tournaments, posters, senior banners, and other miscellaneous costs.

Gift Acceptance

By unanimous action, the Board approved the following minutes:

- June 14, 2016 – Public Work Session
- June 14, 2016 – Regular Board Meeting
- June 15, 2016 – Public Work Session/Community Meeting
- June 21, 2016 – Public Work Session
- June 21, 2016 – Public Work Session/Community Meeting
- June 23, 2016 – Public Work Session/Community Meeting

Approval of Minutes

The Board congratulated and presented plaques of distinction to administrative retirees Terry Chomer, Director of Safety & Security; Toni McDougal, Supervisor Student Services Attendance Officer; Dan Rice, Sr. Director of Technology; and Bernadette Taylor, Assistant Principal at Memorial High School. In recognition of their contributions to Elkhart Community Schools, Dr. Haworth, Superintendent of schools, stated each had made a difference and stated nobody can do everything, but everyone can do something.

Special Recognition

Doug Thorne, executive director of personnel and legal service, introduced the following classified employees who retired during the 2015-2016 school year and were in attendance, with number of years of employment with ECS listed in parenthesis: Karla Copenhaver (24), Joyce Halfmann (11), Teresa Homan (15), Harriet Lewis (15), and Anita Randolph (17). Each retiree received a certificate of service and congratulations from Board members.

Special Recognition

By unanimous action, the Board approved payment of claims totaling \$5,003,075.55 as shown on the June 28, 2016, claims listing. (Codified File 1516-148)

Payment of Claims

The Board received a financial report for the period January 1 – May 31, 2016 and found it to be in order.

Financial Report

Kevin Scott, chief financial officer, reported the following fund loans were made on May 31, 2016: \$322,000.00 to Referendum Tax Levy Fund from General Fund; and \$114,000.00 to Transportation Operating Fund from General Fund.

Fund Loans

By unanimous action, the Board authorized the Business Office to purchase a food service truck. The truck will replace a vehicle currently in use and in need of multiple repairs. The diesel mechanics class will rebuild the engine. In response to Board inquiry, the repaired vehicle will not continue to be refrigerated but available for general use.

Food Service Vehicle Purchase

By unanimous action, the Board adopted a Resolution for Internal Controls. The State Board of Accounts has advised schools statewide of a requirement to adopt a resolution acknowledging an Indiana code requirement that each school district follow the minimum internal control standards outlined in IC 5-11-1-27. In response to Board inquiry, Kevin Scott and Doug Thorne will report back as to whether a change in Board policy is required. (Codified File 1516-149)

Resolution for Internal Control

By unanimous action, the Board approved proposed school fundraisers in accordance with Board policy. The funds raised through the listed activities are deposited into each school's extra-curricular fund. In response to Board inquiry, additional information will be provided in the fundraiser report. (Codified File 1516-150)

Fundraiser Approval

By unanimous action, the Board approved new course offerings in accordance with Board policy. New courses include: Theater Production, Introduction to Agriculture, Food and Natural Resources, Supervised Agriculture Experience Program; and Human and Social Services. In response to Board inquiry, an enrollment update will be presented 30 days after the start of classes. (Codified File 1516-151)

New Course Offerings

The Board was presented with proposed revisions to Board Policy BHD – Board Member Compensation, Insurance and Expenses, for initial consideration. A recommendation was made to make the policy retroactive to January 1, 2016.

Board Policy BHD

By unanimous action, the Board approved the submission of a grant to Monogram Loves Kids Foundation for \$9,695.74 for violin purchases from Elkhart Central orchestras. (Codified File 1516-152)

Grant Approval

By unanimous action, the Board approved the submission of a grant to the Indiana Department of Education for Title I, Part A Grant from Elkhart Community Schools for \$3,496,213.12. (Codified File 1516-152)

Grant Approval

By unanimous action, the Board approved conference leave requests in accordance with Board policy for staff members as recommended by the administration on the June 28, 2016 listing and addendum. (Codified File 1516-153)

Conference Leaves

By unanimous action, the Board approved the following personnel recommendations of the administration:

Personnel Report

Administrative appointments effective July 21, 2016:

LaTosha Andrews-Bond - assistant principal at Memorial
Holly Conley - assistant principal at Riverview
Christie Heerschop - assistant principal at Osolo
Jennifer Hinman - assistant principal at Bristol
Micah Lambert - assistant principal at Feeser
Carolyn Lesperance - assistant principal at Daly
Bradley Sheppard - director of secondary education/TBD

Administrative Appointments

Employment of the following nine (9) certified staff members for the 2016-2017 school year:

Certified Employment

Erin Cisneros - science at Memorial
Tricia Dailey - TBD/elementary
Kristin Dutton - special education at Elkhart Academy/EACC
Takita Earl - TBD/elementary
Carlos Pruitt - TBD/elementary
Marshall Sheely - social studies at Memorial
Nicole Stanifer - FACS at Central
Ryan Strozier - science at Memorial
Rachel Titus - science at Central

Resignation of the following ten (10) certified staff members effective on dates indicated:

Certified Resignation

Jordan Bender - business at Memorial, 6/9/16
Cami Berkey - language arts at West Side, 6/1/16
Jeremiah Bowman - band at Central, 6/10/16
Kimberly Newburn - intervention at Beck, 6/15/16
Jeremy Ruff - industrial tech at North Side, 6/22/16
Stephanie Ruff - science at Central, 6/22/16
Lucas Saleh - social studies at Elkhart Academy, 6/17/16
Eliza Stoltzfus - grade 5 at Beardsley, 6/1/16
Kristina Turpin - grade 6 at Beardsley, 6/14/16
David Vanderhorst - business at North Side, 6/22/16

Maternity leave for certified staff member Heather Bechtel, kindergarten at Woodland, beginning 8/5/16 and ending 8/19/16.	Certified Leave
Parental leave for certified staff member Heather Nicole Vesta Wade, special education at Memorial, beginning 8/2/16 and ending 12/16/16.	Certified Leave
Retirement of classified employee Judith Miller, secretary at Central, effective 9/2/16 with 22 years of service.	Classified Retirement
Resignation of the following four (4) classified employees effective on dates indicated: Shannon Baker - paraprofessional at Pinewood, 6/1/16 Dana Clark - paraprofessional at Eastwood, 6/1/16 Patricia Laws - food service at Pinewood, 6/1/16 Rhanesha Woods - paraprofessional at Feeser, 6/30/16	Classified Resignations
Regular employment of the following three (3) classified employees, who have successfully completed their probationary periods, on dates indicated: Joshua Burkholder - custodian at Beck/Hawthorne, 6/20/16 Lois Keith - paraprofessional at Hawthorne, 6/1/16 Karen Russell - food service at Cleveland, 5/3/16	Classified Employment
Health leave for classified employee Jayne Bryant, paraprofessional at Osolo, beginning 8/4/16 and ending 5/26/17.	Certified Leave
Dr. Haworth reminded everyone of the community meeting on June 29 th at North Side Middle School and a community meeting presented in Spanish at St. Vincent's School on July 6 th .	From the Superintendent

The meeting adjourned at approximately 7:50 p.m.

APPROVED:

Glenn L. Duncan, President

Susan C. Daiber, Vice President

Karen S. Carter, Secretary

Carolyn R. Morris, Member

Dorisanne H. Nielsen, Member

Jeri E. Stahr, Member

Douglas K. Weaver, Member

Adjournment

Signatures

MINUTES OF THE
PUBLIC WORK SESSION/COMMUNITY MEETING
OF THE
BOARD OF SCHOOL TRUSTEES

Elkhart Community Schools
Elkhart, Indiana

June 29, 2016

North Side Middle School, 300 Lawrence Street, Elkhart, IN – 6:30 p.m.

Time/Place

Board Members
Present:

Glenn L. Duncan
Susan C. Daiber
Karen S. Carter

Carolyn R. Morris
Dorisanne H. Nielsen
Jeri E. Stahr
Douglas K. Weaver

Roll Call

Superintendent Rob Haworth conducted a community information and feedback session to get public input on the district's strategic planning efforts.

Topics
Discussed

The meeting adjourned at approximately 9:15 p.m.

Adjournment

APPROVED:

Signatures

Glenn L. Duncan, President

Carolyn R. Morris, Member

Susan C. Daiber, Vice President

Dorisanne H. Nielsen, Member

Karen S. Carter, Secretary

Jeri E. Stahr, Member

Douglas K. Weaver, Member

**RESOLUTIONS OF THE BOARD OF SCHOOL TRUSTEES OF
THE ELKHART COMMUNITY SCHOOLS, ELKHART COUNTY, INDIANA,
TAKING ACTIONS REGARDING A PROPOSED AMENDMENT TO LEASE
AND APPROVING ISSUANCE OF BONDS BY THE ELKHART COMMUNITY
SCHOOL BUILDING CORPORATION**

WHEREAS, the Board of School Trustees of the Elkhart Community Schools, Elkhart County, Indiana (the “Board”), has previously investigated the need for the construction and equipping of a new gymnasium addition to the existing Beardsley Elementary School, other miscellaneous facility and/or equipping projects at facilities operated by the Elkhart Community Schools, Elkhart County, Indiana (the “School Corporation”), and any projects related to any of such facility improvement, renovation and equipping projects, all to be used in connection with the operation of the School Corporation (collectively, the “2016 Projects”); and

WHEREAS, the Board now finds that a need exists for the 2016 Projects, and that the School Corporation cannot provide the necessary funds to pay the costs of the 2016 Projects at the facilities to meet such needs; and

WHEREAS, the Elkhart Community School Building Corporation (the “Building Corporation”) was incorporated to assist the School Corporation in financing, from time to time, the construction and renovation of school facilities to be operated by the School Corporation, including the 2016 Projects; and

WHEREAS, the School Corporation, as lessee, previously entered into a Lease, dated as of December 29, 2006 (the “Original Lease”), as amended by an Addendum to Lease, dated as of May 15, 2007 (the “Addendum to Lease”), and as further amended by a First Amendment to Lease, dated as of April 1, 2013 (the “First Amendment”) (the Original Lease, as amended by the Addendum to Lease and the First Amendment, the “Lease”), each with the Building Corporation, as lessor; and

WHEREAS, it is deemed desirable to proceed with the necessary negotiations and all other steps looking toward the completion of the 2016 Projects; and

WHEREAS, there have been prepared preliminary drawings, plans, specifications and estimates for the costs of the 2016 Projects; and

WHEREAS, said preliminary drawings, plans and specifications will be submitted to the agencies designated by law to pass on plans and specifications for such buildings, and the estimates for the costs of the 2016 Projects have been submitted to and now meet with the approval of this Board; and

WHEREAS, it now appears to this Board that said preliminary drawings, plans, specifications and estimates provide for necessary school facilities; and

WHEREAS, this Board now desires, to the extent permitted by law, to take all of the necessary steps to enter into an additional amendment to the Lease with the Building Corporation, pursuant to which the Building Corporation and the School Corporation will finance all or a portion of the 2016 Projects; and

WHEREAS, there has been prepared and previously submitted to the members of the Board a proposed form of a second amendment to lease and related addenda (collectively, the “Second Amendment to Lease”), by and between the Building Corporation, as lessor, and the School Corporation, as lessee, for the lease of all or any portion of the Premises; and

WHEREAS, pursuant to Indiana Code § 20-26-7-37, if this Board proposes to construct, repair or alter a school building at a cost of more than One Million Dollars (\$1,000,000.00) that would be financed by a lease agreement, issuing bonds or any other available method, it must hold a public hearing at which explanations of the potential value of the proposed project to the School Corporation and the community shall be given, and at which interested parties may present testimony and questions; and

WHEREAS, the Board expects to pay for certain costs of each of the 2016 Projects (collectively, the “Expenditures”) prior to the issuance of the 2016 First Mortgage Bonds (as hereinafter defined), and to reimburse the Expenditures with the proceeds received by the School Corporation upon the issuance of the 2016 First Mortgage Bonds by the Building Corporation; and

WHEREAS, the Board desires to declare its intent to reimburse the Expenditures pursuant to Treas. Reg. § 1.150-2 and Indiana Code § 5-1-14-6(c).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS, ELKHART COUNTY, INDIANA, that:

Section 1. Need exists for the 2016 Projects, and the 2016 Projects cannot be provided from any funds available to the School Corporation. This Board shall proceed to take such steps as may be necessary to secure (1) the extension by the Building Corporation of all or any portion of the premises subject to the Second Amendment to Lease (the “Premises”) and reimbursement for improvements to the Premises paid by the School Corporation, (2) the payment of all costs of all or any portion of the 2016 Projects and all of the costs associated therewith by the Building Corporation and the School Corporation, including, but not limited to, the payment of all or any portion of the interest on the 2016 First Mortgage Bonds, as determined by the School Corporation and the Building Corporation, and (3) the leasing of all or any portion of the Premises by the Building Corporation to the School Corporation as provided by Indiana Code 20-47-3, as amended, and Indiana Code 20-47-4, as amended, with an increased term not to exceed twenty (20) calendar years (which is an additional ten (10) years beyond the current final term of the Lease, assuming the proposed Second Amendment to Lease is recorded no later than December 31, 2016), with an increased annual lease rental not to exceed One Hundred Eighty-Four Thousand Dollars (\$184,000) with respect to the 2016 First Mortgage Bonds (as defined below) during this period of time.

Section 2. It is hereby determined to be proper and in the public interest to re-approve the incorporation of the Building Corporation for the purpose of financing, constructing, renovating, expanding and equipping certain school facilities and leasing the same to the School Corporation, including the 2016 Projects.

Section 3. The Board hereby re-approves the Articles of Incorporation of the Building Corporation, the Code of By-Laws of the Building Corporation and the appointment of William G. Cork, David C. Bonfiglio and Dr. John Hutchings to act as the current Directors of the Building Corporation and to serve the remainder of a term (unless the Director resigns, is removed or dies) of one year or until a successor is appointed and qualified.

Section 4. Each of the 2016 Projects is in the public interest of the patrons of the School Corporation and is a proper public purpose for which this Board agrees to cooperate with the Building Corporation and assist it in fulfilling the requirements of all agencies, including the federal, state and city governments.

Section 5. The Building Corporation, being duly organized to conduct business, subject to the execution by the School Corporation of the Second Amendment to Lease, (a) may issue, sell and deliver one or more series of its first mortgage bonds (the “2016 First Mortgage Bonds”), with a maximum term not to exceed twenty (20) calendar years, and in an original aggregate principal amount not to exceed \$2,000,000, pursuant to the applicable laws of the State of Indiana, (b) may encumber any real property or equipment acquired by it for the purpose of financing the 2016 Projects, and (c) may enter into contracts for the sale of the 2016 First Mortgage Bonds and the acquisition, renovation and expansion of said school facilities.

Section 6. Upon the redemption or retirement of the 2016 First Mortgage Bonds to be issued by the Building Corporation in connection with the financing of the 2016 Projects, the School Corporation will accept all or any portion of the Premises from the Building Corporation, as renovated and expanded, free and clear of all liens and encumbrances thereon, except as otherwise provided therefor in the Lease, as amended by the Second Amendment to Lease.

Section 7. The School Corporation shall apply the proceeds received by the School Corporation from: (a) the Building Corporation for the extension of the ownership by the Building Corporation of all or any portion of the Premises, or (b) the reimbursement from the Building Corporation for improvements previously made by the School Corporation to all or a portion of the Premises, to the costs of all or a portion of the 2016 Projects not funded by the Building Corporation.

Section 8. The terms and conditions of the proposed form of the Second Amendment to Lease and the preliminary plans, drawings, specifications and estimates of the 2016 Projects are approved and agreed to as the basis for a hearing as required by law, and such hearing shall be held by this Board upon the necessity for the execution of the Second Amendment to Lease and whether the lease rental provided therein is a fair and reasonable rental for all or any portion of the Premises prior to the final determination of such questions so that this Board may determine whether to execute the Second Amendment to Lease as now written or as modified hereafter by agreement of the parties prior to execution, and the President of the Board is hereby authorized to call said hearing to be held on August 23, 2016, at 7:00 p.m. (local time), in the J.C. Rice Educational Services Center, which is located at 2720 California Road, Elkhart, Indiana 46514.

Section 9. Pursuant to Indiana Code § 20-26-7-37, the Board authorizes the holding of a public hearing on August 23, 2016, at 7:00 p.m. (local time), in the J.C. Rice Educational

Services Center, which is located at 2720 California Road, Elkhart, Indiana 46514, at which explanations of the potential value of the 2016 Projects to the School Corporation and the community shall be given, and at which interested parties may present testimony and questions.

Section 10. The Board hereby declares its official intent that, to the extent permitted by law, to execute the Second Amendment to Lease with the Building Corporation, to request the Building Corporation to issue the 2016 First Mortgage Bonds in one or more series or issues, in an original aggregate principal amount not to exceed \$2,000,000, and to reimburse costs of each of the 2016 Projects consisting of the Expenditures from proceeds of the sale of such the 2016 First Mortgage Bonds.

Section 11. Any officer of the School Corporation, the Superintendent of the School Corporation and the Chief Operating Office of the School Corporation be, and hereby is, authorized, empowered and directed, on behalf of the School Corporation to publish notices of said public hearings and to take any other action as such officer deems necessary or desirable to effectuate the foregoing resolutions, and any such publication or other actions heretofore made or taken be, and hereby are, ratified and approved.

This Resolution hereby is ADOPTED by the Board of School Trustees of the Elkhart Community Schools, Elkhart County, Indiana, this 12th day of July, 2016.

**BOARD OF SCHOOL TRUSTEES OF THE ELKHART COMMUNITY SCHOOLS,
ELKHART COUNTY, INDIANA**

AYE

NAY

ATTEST:

Secretary of the Board of School Trustees

**NOTICE OF PUBLIC HEARING BY THE BOARD OF SCHOOL TRUSTEES OF ELKHART
COMMUNITY SCHOOLS, ELKHART COUNTY, INDIANA**

The citizens of the Elkhart Community Schools, Elkhart County, Indiana (the "School Corporation"), are hereby notified that the Board of School Trustees (the "Board") of the School Corporation, proposes to enter into negotiations with the Elkhart Community School Building Corporation, which is a non-profit school building corporation controlled by, and operating on behalf of, the School Corporation (the "Building Corporation"), for the construction and equipping of a new gymnasium addition to the existing Beardsley Elementary School, other miscellaneous facility and/or equipping projects at facilities operated by the School Corporation and any projects related to any of such facility improvement, renovation and equipping projects, all to be used in connection with the operation of the School Corporation (collectively, the "2016 Projects"), all to be used in connection with the operation of the School Corporation.

The estimated cost of the 2016 Projects will be in excess of One Million Dollars (\$1,000,000), all or a portion of which will be financed by entering into an amendment to an existing lease, dated as of December 29, 2006, as previously amended (collectively, the "Lease"), with the Building Corporation, which in turn will allow the Building Corporation to issue first mortgage bonds (the "2016 Bonds"). The 2016 Bonds may be issued in one or more series or issues, in an original aggregate principal amount not to exceed Two Million Dollars (\$2,000,000), for the purpose of procuring funds to pay (1) all or a portion of the costs of the 2016 Projects, (2) all or a portion of the interest on 2016 Bonds as determined by the School Corporation and Building Corporation, (3) the extension of the ownership by the Building Corporation of the premises subject to the Lease (the "Premises") and the cost of reimbursing the School Corporation for improvements previously made to the Premises, and (4) all or a portion of the costs associated therewith, including, but not limited to, the expenses in connection with or on account of the issuance of the 2016 Bonds therefor. The 2016 Bonds shall have a final maturity date no later than January 15, 2036, and shall bear interest at a rate or rates not exceeding five percent (5.00%) per annum, the exact rate or rates to be determined by bidding or negotiation.

Pursuant to the proposed amendment to the Lease, the Building Corporation will do all or any portion of the following:

- (1) If necessary, acquire ownership of all or any portion of the Premises to the extent not currently owned by the Building Corporation, which is located in Elkhart, Indiana, and the land upon which any of the Premises is located;
- (2) Pay to the School Corporation for the extension of the Building Corporation's ownership of the Premises for a term that is no longer than ten (10) years after the current term under the Lease;
- (3) Reimburse the School Corporation for improvements to the Premises since the date of acquisition thereof by the Building Corporation;
- (4) Complete all or a portion of the 2016 Projects; and
- (5) Extend the term of the Lease with respect to all or any portion of the Premises which is part of the 2016 Projects (collectively, the "Premises"), with an increased term not to exceed twenty (20) calendar years (which is an additional ten (10) years beyond the current final term of the Lease, assuming the proposed amendment to the Lease is recorded no later than December 31, 2016) and for an increased annual lease rental not to exceed One Hundred Eighty-Four Thousand Dollars (\$184,000), payable in semiannual installments commencing no earlier than June 30, 2017, and thereafter on June 26 and December 26 of each year during the remaining term of the proposed amendment to the Lease.

As additional rental, the School Corporation will maintain insurance on the Premises as required in the Lease and will pay all taxes and assessments against such property, as well as the cost of alterations and repairs, all rebate costs associated with the obligations issued by the Building Corporation, and all utility costs incurred in connection with such property. After a sale of any series of the 2016 Bonds, the annual lease rental will be reduced to an amount equal to an amount sufficient to pay the principal and interest due on all of the 2016 Bonds in each twelve-month period together with annual incidental costs as determined by the Building Corporation at the time of the issuance of the any series of the 2016 Bonds, payable in semiannual installments.

The Lease gives an option to the School Corporation to purchase that portion of the Premises which is subject to the Lease.

As described above, a portion of the proceeds of the 2016 Bonds issued by the Building Corporation will be paid to the School Corporation for an extension of the Building Corporation's ownership of the Premises and as reimbursement from the Building Corporation for improvements previously made by the School Corporation to the Premises since the acquisition thereof by the Building Corporation. The School Corporation intends to use the money it receives from the Building Corporation to pay for that portion of the 2016 Projects not funded by the Building Corporation.

The preliminary drawings, plans and specifications, including cost estimates, for the 2016 Projects, as well as a copy of the proposed amendment to the Lease, are currently available for inspection by the public on all business days during business hours, at the J.C. Rice Educational Services Center, which is located at 2720 California Road, Elkhart, Indiana 46514.

Notice is hereby given by the undersigned that the Board will, on August 23, 2016, at 7:00 p.m. (local time), in the J.C. Rice Educational Services Center, which is located at 2720 California Road, Elkhart, Indiana 46514, conduct a public hearing (1) to explain the potential value of the 2016 Projects to the School Corporation and the community, (2) regarding the matter of appropriating a portion of the proceeds of the 2016 Bonds and investment earnings thereon, and (3) upon the necessity for the execution of the amendment to the Lease, and upon whether the lease rental provided for therein to be paid by School Corporation to the Building Corporation is a fair and reasonable rental for that portion of the Premises which is subject to the Lease. All interested parties are entitled and encouraged to attend to present their testimony and ask any questions relative to the 2016 Projects, the amendment to the Lease or the 2016 Bonds.

Such hearing may be adjourned to a later date or dates, and subsequent to such hearing the Board may (1) either authorize the execution of such amendment to the Lease as originally agreed upon, rescind the proposed amendment to the Lease, or make modifications therein as may be agreed upon with the Building Corporation, but in no event may the rental exceed the amounts set forth in this notice, (2) consider adoption of a resolution regarding the nature of the 2016 Projects, and (3) consider adoption of a resolution regarding the issue of appropriating a portion of the proceeds of the 2016 Bonds and the investment earnings thereon for the purposes described herein.

Dated this 13th day of July, 2016.

ELKHART COMMUNITY SCHOOLS,
ELKHART COUNTY, INDIANA

By: Dr. Robert Haworth, Superintendent

[TO BE PUBLISHED ONE (1) TIME ON **JULY 13, 2016**, IN TWO (2) NEWSPAPERS PUBLISHED
OR OF GENERAL CIRCULATION IN THE SCHOOL CORPORATION]




BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

July 7, 2016

TO: Dr. Robert Haworth
Board of School Trustees

FROM: Dr. Robert Woods 

SUBJECT: Textbook Rental Fees – 2016-2017

The Business office is recommending the Board of School Trustees approve the book rental fees for the 2016-2017 school year as follows:

	Current Fees	Recommended Fees
Kindergarten Fee:	\$60.00	\$60.00
Grades 1 – 6	\$100.00	\$100.00
Sp. Ed. Intervention		\$64.00

The fees for the elementary schools are not changing from what was charged in 2015-2016.

Middle school and high school book rental fees will be based on the subjects in which the student is enrolled. We are offering high school credit for several classes at the middle school level and will charge the same fees as are charged at the high school for these same classes.

Special Education Intervention Classes will have a bookrental fee for the 2016-17 school year. The fees for these classes are recommended to be \$64. This is the first year we have a recommended curriculum for these classes which allows us to develop a standard fee.

The Book Rental Fund continues to struggle to be self-sufficient. The struggle is continuing as the state does not reimburse 100% for those students on the reduced/free lunch program. Last school year we received 76% of the fees requested from the state, our school corporation did not receive \$205,328 requested based on our free/reduced lunch count.



BUSINESS OFFICE

ELKHART
COMMUNITY SCHOOLS

INTERNAL MEMO

TO: Board of School Trustees
Dr. Robert Haworth

FROM: Dr. Robert Woods

DATE: July 1, 2016

SUBJECT/ School Auction

The Business Department is asking permission to hold our annual school auction of surplus materials on Saturday, July 23, 2016. The Auctioneer is Kopka Auctions and they will be responsible for the advertisements related to this auction.

The auction will be held at 1135 Kent Street beginning at 9:00 a.m.

Elkhart Community Schools
Proposed School Fundraising Activities
July 12, 2016 Meeting of Board of School Trustees

School/Organization	Fundraising Activity Description/Purpose	Date(s) of Activity	Sponsor(s)
Central Girl's Cross Country Team	A 5K run will be held at Oxbow Park. Proceeds raised will go towards buying team T-shirts, sweatshirts and warm-ups.	6/30/2016	Bekah Shenk
Central Boy's Cross Country Team	T-shirts will be sold for \$10 each. Proceeds will be used for purchasing team T-shirts, sweatshirts and warm-ups.	7/13/2016 - 8/6/2016	Bekah Shenk
	Please note the following fundraiser is presented for confirmation only.		

Proposed Revised Board Policy*(with revisions suggested during the 6/28/16 BST meeting)***BOARD MEMBER COMPENSATION, INSURANCE AND EXPENSES****Section 1. Compensation**

- A. Notwithstanding any other statute, the Board of School Trustees of the Elkhart Community Schools shall have the power to pay each of its members a reasonable amount for service as such member, not to exceed two thousand dollars (2,000) per year (I.C.20-5-3-6).
- B. In addition, **effective January 1, 2016,** a per diem of \$50 per member for attending each properly advertised special purpose or work session meeting of the full Board ~~up to a limit of twelve (12) such meetings or work sessions per year~~ shall be paid. Conference attendance shall not qualify for a per diem. (I.C. 20-3-11-2(c) and I.C. 20-5-3-6 Revised)

Section 2. Insurance

Members of the Board of School Trustees shall be eligible to participate in the group health/life insurance plan of the school corporation on the same basis as members of the administrative group.

A. Health

Board members who choose to participate shall be provided a hospitalization, major medical, dental, and prescription drug insurance policy. Participating Board members shall select either a single or family plan from those plans offered to the employees of the Elkhart Community Schools.

B. Life

Board members who choose to participate in the insurance plan shall be provided a group term life insurance policy in the same amount as active full-time teachers.

Section 3. Expenses

The Board of School Trustees of the Elkhart Community Schools may reimburse members of the Board for expenses incurred in visiting schools outside the corporation and in attending regional, state, and national meetings or conferences pertaining to the Board's work.

Expenses may include travel, meals, lodging, and registration. In no case will the allowance be greater than actual expenditure for the member.



INSTRUCTIONAL LEADERSHIP

PHONE: 574-262-5559



ELKHART COMMUNITY SCHOOLS

J.C. RICE EDUCATIONAL SERVICES CENTER
2720 CALIFORNIA ROAD • ELKHART, IN 46514
PHONE: 574-262-5500

Date: June 24, 2016
To: Board of School Trustees
From: Kimberly Boynton, Director of Grant Development and Early Childhood Services
Re: Confirmation of Grant Submission

The Special Education Department has written and submitted the Department of Education Federal Part B Special Education Part 1 Funds grant. The grant supports special education services in the district.

The deadline for submission of the grant is July 1, 2016; therefore this memorandum serves as the confirmation of grant submission on July 1, 2016.

Please feel free to contact me with any additional questions.



DATE: 6/24/2016

TO: Dr. Robert Haworth, Superintendent
Board of School Trustees

FROM: Kimberly Boynton

SCHOOL / ENTITY APPLYING: District

GRANT TITLE: Part B Grant Application

GRANT APPLICATION READ YES NO

ENTITY APPLYING TO: Office of Special Education Programs

GRANT AMOUNT: Please see below GRANT SUBMISSION DEADLINE: July 1, 2016

SIGNATURE OF ADMINISTRATOR APPROVING APPLICATION: *Kimberly Boynton*

EXPLANATION OF GRANT:

The grant funds will support the education of students with identified disabilities. Fund Amounts: 611-\$3,242,773 and 619-\$116, 278

IF PART OF GRANT, NOTIFY:

DIRECTOR OF TECHNOLOGY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF SAFETY AND SECURITY	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	
DIRECTOR OF STUDENT SERVICES	<input checked="" type="checkbox"/> YES <input type="checkbox"/> N/A	DATE CONTACTED	6/24/2016
DIRECTOR OF FOOD SERVICES	<input type="checkbox"/> YES <input checked="" type="checkbox"/> N/A	DATE CONTACTED	

SUSTAINABILITY PLAN:

Annual Formula Grant

WHERE/HOW WILL GRANT FUNDING BE UTILIZED:

To support the education of students with identified disabilities

WHO WILL MONITOR GRANT COMPLIANCE AND COMPLETE REQUIRED REPORTS:

Dr. Dawn McGrath, Deputy Superintendent and Tony England, Assistant Superintendent of Student Services

BOARD: APPROVED DENIED

DATE OF BOARD APPROVAL

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Memorial H.S.

Class/Group: Volleyball-

Number of Students: 20-25

Date/Time Departing: Friday, July 15th @ 8am

Date/Time Returning: Sunday, July 17th @ 9pm

Destination: Purdue University W. Laf. IN
City State

Overnight facility: Purdue dorms

Mode of transportation: School Mini bus (1-2)

Reason for trip: Volleyball Team camp

Names of chaperones: J. Rost, J. Himschoot, A. Bushnell,
B. Saint-Louis,

Cost per student: \$ 375.⁰⁰

Describe Plans for Raising
Funds or Funding Source: —

Plans to defray costs
for needy students: —

Are needy students
made aware of plans? —

Signature of
Teacher/Sponsor: Jacquie Rost

Signature of Principal: Sgt Date: 6/22/16

Send to Assistant Superintendent for Instruction for approval and for submission to
Board of School Trustees

Approval of Assistant Superintendent: Dawn McCreath Date: 6/24/16

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

November 11, 2009

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Memorial H.S.

Class/Group: Volleyball - Varsity team

Number of Students: 10-12

Date/Time Departing: Friday, Sept. 23rd @ 4pm

Date/Time Returning: Saturday, Sept. 24th @ 10pm

Destination: Muncie Central H.S. Muncie IN
City State

Overnight facility: Coach Rost's Family

Mode of transportation: School Mini bus (1-2)

Reason for trip: Participation in Muncie
Central Varsity tournament
on Sept. 24th

Names of chaperones: J Rost, J. Himschoot,
A. Bushor

Cost per student: Ø

Describe Plans for Raising Funds or Funding Source: —

Plans to defray costs for needy students: —

Are needy students made aware of plans? —

Signature of Teacher/Sponsor: Jacquie Rost

Signature of Principal: SJA Date: 6/22/16

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: Aaron McBrath Date: 6/24/16

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

ELKHART COMMUNITY SCHOOLS
OVERNIGHT TRIP REQUEST

School: Elkhart Memorial H.S.

Class/Group: Volleyball - Varsity team

Number of Students: 10-12

Date/Time Departing: Friday, Oct. 14th @ 4pm

Date/Time Returning: Saturday, Oct 15th @ 9pm

Destination: Carmel H.S. Carmel IN

Overnight facility: Hotel in Carmel City State

Mode of transportation: School Mini bus (1-2)

Reason for trip: Participation in Carmel
Invite on Sat, Oct. 15th

Names of chaperones: J. Rost, J. Himschoot,
A. Bushor

Cost per student: Ø

Describe Plans for Raising Funds or Funding Source: —

Plans to defray costs for needy students: —

Are needy students made aware of plans? —

Signature of Teacher/Sponsor: Jacqueline Rost

Signature of Principal: [Signature] Date: 6/22/16

Send to Assistant Superintendent for Instruction for approval and for submission to Board of School Trustees

Approval of Assistant Superintendent: [Signature] Date: 6/24/16

Approval by Board: _____

(All overnight trips require prior approval by Board Policy IICA.)

**ELKHART COMMUNITY SCHOOLS
OUT OF STATE TRIP REQUEST**

School: Central High School

Class/Group: Marching Band

Number of Students: 140

Date/Time Departing: 7/23/16 5:30 a.m.

Date/Time Returning: 7/24/16 2:30 a.m.

Destination: Cedar Point Sandusky, OH
City State

Mode of Transportation: school bus

Reason for Trip: performance

Names of Chaperones: David Elliott Sean Cook

Dan Burton

Cost per Student: approx. \$40. -

Describe Plans for Raising Funds or Funding Source: -

Plans to Defray Costs for Needy Students: -

Are Needy Students Made Aware of Plans? -

Signature of Teacher/Sponsor: David A. Elliott

Signature of Principal: [Signature] Date: 7/8/16

Send to Assistant Superintendent for Instruction for approval and for submission to the Board of School Trustees.

Approval of Assistant Superintendent: Clayton J. McWhorter Date: 7/8/16

Approved by Board: _____

(All out of state trips require prior approval by Board Policy IICA.)



TO: DR. ROBERT HAWORTH
FROM: MR. DOUGLAS THORNE
DATE: JULY 12, 2016

PERSONNEL RECOMMENDATIONS

CERTIFIED

- a. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointment effective July 1,2016:

Tina Northern Director of Special Education

- b. **New Certified Staff** – We recommend the following new certified staff for employment in the 2016-17 school year:

Sarah Bowerman	Memorial/Business
Sean Cook	Central/Music
Emily DeVincent	North Side/Music
David Elliott	Central/Music
Luccas McDonald	Central/Math
Sarah Miller	North Side/Language Arts
Michelle Salgado	Central/Science
Terry Smith	Central/Social Studies

- c. **Resignation** – We report the resignation of the following employees:

Meg Brewer Began: 9/13/10	PACE/Speech Pathologist Resign: 6/24/16
Joseph Kominowski Began: 12/13/04	Feeser/Grade 5 Resign: 6/22/16
Angela Pippenger Began : 8/13/12	Pierre Moran/Language Arts Resign : 6/29/16

d. **Personal Leave** – We recommend a personal leave the for the following employee :

Cherise Richards
Begin: 8/2/16

Riverview/Grade 2
End: 5/26/17

CLASSIFIED

a. **Administrative Appointment** – The administration recommends confirmation of the following administrative appointment effective July 1, 2016:

Natalie Bickel **Supervisor of Student Services/Attendance Officer**

b. **Agreement** – We recommend the approval of an agreement regarding retirement severance.

c. **Resignation** – We report the resignation for the following classified employees:

Tracey Bolin
Began: 5/5/14

ESC/Executive Assistant
Resign: 7/22/16

Sidney Hawkins
Began: 10/30/13

Central~Tipton /Food Service
Resign: 6/1/16

Anthony K. Robinson
Began: 8/18/14

Pierre Moran/Custodian
Resign: 7/8/16